



2019 Fee Schedule
Seymour OSHC

SEYMOUR



COLLEGE

Seymour Out of School Hours Care (OSHC) Fee Policy and Schedule 2019

BEFORE SCHOOL PROGRAM

\$16.00 per child (includes breakfast)
7.00am to 8.30am

AFTER SCHOOL CARE PROGRAM

\$25.00 per child permanent (includes afternoon tea)
\$30.00 per child casual (includes afternoon tea)
3.25pm to 6.00pm

VACATION CARE PROGRAM

\$60.00 per child (plus additional activity fee)
8.00am to 6.00pm

LATE COLLECTION FEE AFTER 6.00PM

A late fee of \$50 for every 15 minute segment will be charged for children who are collected after 6.00pm.

OSHC ENROLMENT

All children using OSHC or Vacation Care must be enrolled with the service prior to attending.

Enrolment can be completed using the following link: https://prodadmin.myxplor.com/enrollment_v2/centre/NuXytnSBEsSS24356O9g39kVJQ.

OSHC ENROLMENT OPTIONS

Before and After School Care

There are two types of enrolments available for before and after school care.

Permanent enrolment

Attending the same days each week of the term. A permanent enrolment secures your placement at Seymour OSHC. Fees will be charged for the days booked for every week of the term. Bookings will roll over into the next term if not changed in writing.

Casual enrolment

Infrequent, occasional attendance which is subject to availability and places cannot be guaranteed at Seymour OSHC.

BOOKING AND CANCELLATION

Permanent Enrolments

To make a permanent booking you need to contact the OSHC Manager or make bookings via the Xplor app.

A day's attendance fee will be charged for all permanent days booked. The only exception is if you are going on holidays whereby the service requires two weeks notice and fees will be waived whilst on holidays.

Should you wish to end your child's place at the service please provide two weeks written notice.

Casual Enrolments

At your earliest convenience, you need to phone or email OSHC to request days of attendance. You can also make casual bookings via the Xplor app.

The more notice that can be given will assist in securing a place. Planning will need to be done regarding staffing, food and activities.

A day's attendance fee will be charged if children are booked in and OSHC has not been notified of their absence.

VACATION CARE ENROLMENTS

To make a Vacation Care booking you must be enrolled at the OSHC service and provide a completed holiday booking form prior to the cut-off date for each holiday program.

Once children have been booked into the vacation care program and you have received a booking confirmation, a day's attendance fee will be charged if children are cancelled or absent.

However, if enough notice is given and we can fill the spot with someone on our waitlist, you will not be charged.

CONTACT DETAILS

email: oshc@seymour.sa.edu.au or
phone: 0409 000 454.



PAYMENT OF FEES

INVOICES

OSHC invoices can be viewed on your Xplor account.

DIRECT DEBIT

All payments for OSHC will be processed via direct debit fortnightly on a Thursday.

Seymour OSHC has partnered with EZIDEBIT to manage all direct debit payments. Direct Debit provides a secure and convenient payment method.

OVERDUE ACCOUNTS

Please make an appointment with the OSHC Manager to discuss your account.

Continually not paying fees will jeopardise your child's place at OSHC.

RESPONSIBILITY FOR PAYMENT OF ACCOUNTS

This rests jointly and severally with the person(s) who signed the enrolment form. If both parents have signed the enrolment form one parent cannot remove themselves from the enrolment contract without consent from the College and the other parent.

Unless agreed otherwise with the College, the legal liability for fees remains in accordance with the enrolment form.

ACCOUNT QUERIES

All account enquiries, comments or concerns need to be made to the OSHC Manager.

Please email oshc@seymour.sa.edu.au

CHILD CARE SUBSIDY

The Australian Government provides the following payments to assist families with the cost of child care:

CHILD CARE SUBSIDY (CCS)

Seymour OSHC is an Approved Provider. If you would like to claim CCS please make sure you have provided the relevant details on your enrolment form (Child and Primary Carer's CRN and DOB), and have completed your Centrelink Child Care Subsidy Assessment.

If you are unsure of what to do please do not hesitate to contact Tori Plunkett, OSHC Manager via email at oshc@seymour.sa.edu.au.

Seymour College

**Seymour OSHC
Fee Policy and Schedule 2019**

546 Portrush Road, Glen Osmond,
South Australia 5064
Phone +61 8 8303 9000

CRICOS Provider Code: 00628G