



**Out of Hours School Care (OSHC) 2018 Fee Schedule**

# Seymour Out of Hours School Care (OSHC) Fee Policy and Schedule 2018

## **BEFORE SCHOOL PROGRAM**

\$15.00 per child  
7.00am to 8.30am

## **AFTER SCHOOL CARE PROGRAM**

\$24.00 per child permanent (includes afternoon tea)  
\$28.00 per child casual (includes afternoon tea)  
3.30pm to 6.00pm

## **VACATION CARE PROGRAM**

\$55.00 per child (activity costs not included)  
8.00am to 6.00pm

## **LATE COLLECTION FEE AFTER 6.00PM**

A late fee of \$50 for every 15 minute segment will be charged for children who are collected after 6.00pm.

## **OSHC ENROLMENT**

All children using OSHC or Vacation Care must be enrolled with the service prior to attending.

Enrolment forms can be found on the College website or a hard copy can be collected from OSHC.

## **OSCH ENROLMENT OPTIONS**

### **Before and After School Care**

There are two types of enrolments available for before and after school care.

### **Permanent enrolment**

Attending the same days each week of the term. A permanent enrolment secures your placement at Seymour OSHC. Fees will be charged for the days booked for every week of the term. Bookings will roll over into the next term if not changed in writing.

### **Casual enrolment**

Infrequent, occasional attendance which is subject to availability and places cannot be guaranteed at Seymour OSHC.

## **VACATION CARE ENROLMENT**

To make a Vacation Care booking you must be enrolled at the service and provide a completed holiday booking form prior to the cut-off date for each holiday program.

## **BOOKING & CANCELLATION**

### **Permanent Enrolments**

To make a permanent booking you need to contact the OSHC Manager.

A day's attendance fee will be charged for all permanent days booked. The only exception is if you are going on holidays whereby the service requires two weeks notice and fees will be waived whilst on holidays.

Should you wish to end your child's place at the service please provide two weeks written notice.

### **Casual Enrolments**

At your earliest convenience, you need to phone or email OSHC to request days of attendance.

The more notice that can be given will assist in securing a place. Planning will need to be done regarding staffing, food and activities.

A day's attendance fee will be charged if children are booked in and OSHC has not been notified of their absence.

## **VACATION CARE ENROLMENTS**

Once children have been booked into the vacation care program and you have received a booking confirmation, a day's attendance fee will be charged if children are cancelled or absent.

However, if enough notice is given and we can fill the spot with someone on our waitlist, you will not be charged.

## **PAYMENT OF FEES**

### **INVOICES**

OSCH invoices are sent fortnightly by email, on a Monday – two weeks in arrears.

Vacation Care invoices are sent weekly by email, on a Monday – one week in arrears.

### **DIRECT DEBIT**

All payments for OSHC will be processed via direct debit on a Tuesday.

Seymour OSHC has partnered with EZIDEBIT to manage all direct debit payments. Direct Debit provides a secure and convenient payment method.

### **OVERDUE ACCOUNTS**

Please make an appointment with the OSHC Manager to discuss your account.

Continually not paying fees will jeopardise your child's place at OSHC.

### **RESPONSIBILITY FOR PAYMENT OF ACCOUNTS**

This rests jointly and severally with the person(s) who signed the enrolment form. If both parents have signed the enrolment form one parent cannot remove themselves from the enrolment contract without consent from the College and the other parent.

Unless agreed otherwise with the College, the legal liability for fees remains in accordance with the enrolment form.

### **ACCOUNT QUERIES**

All account enquiries, comments or concerns need to be made to the OSHC Manager.

Please email [oshc@seymour.sa.edu.au](mailto:oshc@seymour.sa.edu.au)

## **CHILDCARE BENEFIT**

The Australian Government provides the following payments to assist families with the cost of child care:

### **CHILD CARE BENEFIT (CCB)**

Child Care Benefit (CCB) is available to all families who have a child in their care who is attending child care approved for the purposes of CCB by, or registered with, the Government. Child Care Benefit is a means tested payment. Families can choose to allow a CCB approved child care provider to receive CCB on their behalf, which means only the net amount is due and payable by families.

To determine eligibility for Child Care Benefit, families must contact the Department of Human Services by visiting the Department of Human Service website and accessing online services, or calling 13 61 50.

### **CHILD CARE REBATE (CCR)**

The Child Care Rebate is additional assistance provided by the Government if you use Child Care Benefit approved child care, and both you and your partner had work, training, or study related commitments at some time during a week you used child care, or have an exemption. No minimum number of hours is required. The CCR covers 50% of out of pocket costs up to the annual cap.

For the 2017-2018 income year, the Child Care Rebate annual cap is \$7,500 per child, per year. The CCR is not a means tested payment.

Families have the option to receive the Child Care Rebate by fortnightly or quarterly payment, or as an annual lump sum payment, to a nominated bank account. Alternatively, families can have the CCR paid to the child care service provider and receive it as a fee reduction.

Please note that from Monday 2 July 2018, the government is introducing a new child care package. The packages includes a new child care subsidy which replaces the CCB and CCR and will be paid directly to services.

To find out more and to estimate what your new subsidy will be, please visit [education.gov.au/childcare](http://education.gov.au/childcare).



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Seymour College

**Seymour OSHC**  
**Fee Policy and Schedule 2018**

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