Term Dates 2016

Term 1: Monday, 1 February – Boarders return
   Tuesday, 2 February – Friday, 15 April (Sports Day)

   Exeat Dates:
   Saturday, 20 to Sunday, 21 February
   Saturday, 12 to Monday, 14 March
   Thursday, 24 to Monday, 28 March

Term 2: Monday, 2 May – Boarders return
   Tuesday, 3 May – Friday, 1 July

   Exeat Dates:
   Saturday, 21 to Sunday, 22 May
   Saturday, 11 to Monday, 13 June

Term 3: Monday, 25 July – Boarders return
   Tuesday, 26 July – Friday, 30 September

   Exeat Dates:
   Saturday, 20 to Sunday, 21 August
   Saturday, 3 to Sunday, 4 September

Term 4: Sunday, 16 October – Boarders return
   Monday, 17 October – Friday, 9 December (Valedictory)

   Exeat Dates:
   Saturday, 5 to Sunday, 6 November
   Saturday, 26 to Sunday, 27 November

Seymour Shop 2016 Trading Hours
Monday 8.00am–4.30pm
Tuesday Closed
Wednesday 8.00am–4.30pm
Thursday 1.00pm–5.30pm
Friday Closed

Phone Numbers and Email Addresses
Barr Smith Reception Phone: 8303 9000
Barr Smith Absentee Phone: 8303 9020

Email: initialsurname@seymour.sa.edu.au
eg.dtrousdell@seymour.sa.edu.au

www.seymour.sa.edu.au
I warmly welcome you to the Senior School and look forward to being able to work in partnership with you to make your daughter's education productive and successful. This is the time in your daughter's life where she takes responsibility for organising her own workload and learning environment.

During Senior School years, effective communication is essential. It is also very important to let us know of any particular family or other circumstances which may affect your daughter at any point. Subject concerns can be addressed directly with the subject teacher, Clan Guardian or Head of Faculty.

If you wish to speak with me directly on any matter, I can be contacted in the first instance through my assistant, Agnes Fowler, on: 8303 9026 or email: afowler@seymour.sa.edu.au or directly via my email: dtrousdell@seymour.sa.edu.au

I ask that you spend some time reading through this booklet with your daughter prior to the start of term and refer to it throughout the year as required.

I encourage every student to make the most of the opportunities offered at Seymour College and to do her best in all that she undertakes. Senior School years should be enriching and challenging, and your daughter will be encouraged to establish positive relationships both within the College and with the wider community.

Mr David Trousdell
Head of Senior School
PEOPLE YOU WILL MEET

The Principal

The Principal, Mrs Anne Johnstone, is responsible for the wellbeing of all members of Seymour College — the academic and administrative staff and students of Junior, Middle and Senior Schools.

Director of Studies

Mrs Ruth Massie oversees the routines and administration of the Senior School and supports staff wellbeing. 
Mr David Trousdell as Head of Senior School supports the wellbeing of Senior School students.

Other Staff

Deputy Principal
Director of Learning and Operations
SACE Coordinator
Director of Service Learning
Gifted and Talented Coordinator
Executive Assistant to the Principal
Assistant to the Deputy Principal
Administrator: Middle and Senior School
Director of Boarding
Director of Enrolments and Community Relations
Director of Marketing and Communications
Student Administration Officer/Abbie Office

Mr Darren Pitt
Ms Leonie Harwood
Mrs Robyn Scott
Ms Lynne Moten
Ms Christine Grzesik
Mrs Rebecca Carolan
Mrs Kay Gray
Mrs Agnes Fowler
Miss Caroline Hodges
Mrs Sally Penn
Mrs Mon Saunders
Ms Alicia Woodrow
**Senior School Wellbeing Team**

In the Senior School, the girls of each Clan are placed in three vertically grouped forms, under the care of a Form Teacher closely associated with the Clan. Students then remain in this group for their time in Senior School, building a close relationship with their Form Teacher and their peers over this period. The Clan Guardian has a coordinating role in the pastoral care of the Senior School girls in her Clan, adding another level of care for each student, in support of the Form Teacher and Head of Senior School.

The Senior School Forms for 2016 are:

<table>
<thead>
<tr>
<th>BRUCE</th>
<th>Clan Guardian: Mrs Dagmar Schmidt-Duncan</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Form Teachers</strong></td>
<td></td>
</tr>
<tr>
<td>BL</td>
<td>Mr David Larkins</td>
</tr>
<tr>
<td>BP</td>
<td>Ms Katerina Papapetros</td>
</tr>
<tr>
<td>BPM</td>
<td>Ms Angeline Panayi-Motus</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAMERON</th>
<th>Clan Guardian: Mrs Chrissy Tinsley</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Form Teachers</strong></td>
<td></td>
</tr>
<tr>
<td>CF</td>
<td>Mr Duncan Fairweather</td>
</tr>
<tr>
<td>CP</td>
<td>Ms Peta Paroissien</td>
</tr>
<tr>
<td>CR</td>
<td>Ms Robyn Roennfeldt</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DOUGLAS</th>
<th>Clan Guardian: Ms Mia Timberlake</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Form Teachers</strong></td>
<td></td>
</tr>
<tr>
<td>DJ</td>
<td>Ms Leanne Jarvis</td>
</tr>
<tr>
<td>DM</td>
<td>Ms Lindsay Martin</td>
</tr>
<tr>
<td>DW</td>
<td>Mrs Chris Wheatly-Dawson</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STEWART</th>
<th>Clan Guardian: Ms Melissa Boden</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Form Teachers</strong></td>
<td></td>
</tr>
<tr>
<td>SR</td>
<td>Ms Michele Richter</td>
</tr>
<tr>
<td>SC</td>
<td>Ms Suzanne Close</td>
</tr>
<tr>
<td>SZ</td>
<td>Ms Nelly Zerna</td>
</tr>
</tbody>
</table>
INFORMATION YOU NEED TO KNOW

Daily Timetable

Students are expected to arrive at school by 8.30am to ensure a punctual start to the day. School commences at 8.40am (with a preparation bell at 8.35am). Students need to be present at Form by 8.40am at the latest; otherwise they will be recorded as late. (Repeated lateness attracts a detention.)

<table>
<thead>
<tr>
<th>Lesson</th>
<th>Start Time</th>
<th>Finish Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Form</td>
<td>8.40</td>
<td>8.50</td>
</tr>
<tr>
<td>Lesson 1</td>
<td>8.55</td>
<td>9.45</td>
</tr>
<tr>
<td>Lesson 2</td>
<td>9.50</td>
<td>10.40</td>
</tr>
<tr>
<td>Recess</td>
<td>10.40</td>
<td>11.00</td>
</tr>
<tr>
<td>Lesson 3</td>
<td>11.00</td>
<td>11.50</td>
</tr>
<tr>
<td>Lesson 4</td>
<td>11.55</td>
<td>12.45</td>
</tr>
<tr>
<td>Lunch</td>
<td>12.45</td>
<td>1.35</td>
</tr>
<tr>
<td>Lesson 5</td>
<td>1.35</td>
<td>2.25</td>
</tr>
<tr>
<td>Lesson 6</td>
<td>2.30</td>
<td>3.20</td>
</tr>
<tr>
<td>Dismissal</td>
<td>3.20</td>
<td></td>
</tr>
</tbody>
</table>

Clans

Every student belongs to one of the four clans:

- Bruce (white) Clan Guardian: Mrs Dagmar Schmidt-Duncan
- Cameron (yellow) Clan Guardian: Mrs Chrissy Tinsley
- Douglas (blue) Clan Guardian: Ms Mia Timberlake
- Stewart (red) Clan Guardian: Ms Melissa Boden

Students support their Clan by their involvement in sporting and cultural activities, class activities, academic achievements and any other College or Clan ventures which may be arranged.

Uniform

The uniform of Seymour College is symbolic of our traditions and our values. Each student at Seymour is expected have pride in and take care of her uniform. The uniform is to be worn at all times except on designated casual clothes days. Students must ensure that they wear their uniform in accordance with the College policy, and that all items are kept in good order and clearly named.

Summer

- Summer dress
- Summer hat with hat band & badge
- Jumper
- Blazer
- Clan badge (gift from the College to new students Years 6-12)

Winter

- Black Watch tartan skirt
- White short-sleeve (compulsory for Year 12) or long-sleeve blouse
- Black Watch tartan tie
- Tie pin (gift from the College to new students)
- Jumper
- Blazer
- White socks (optional)
- Black tights (70 denier opaque)

- White socks
- Black shoes
- Navy sandals (optional)
- Clan sash
- Black Watch or navy hair accessories

- Black shoes
- Clan sash
- Clan badge (gift from the College to new students Years 6-12)
- Black Watch tartan or navy hair accessories
- Black Watch tartan scarf (optional)
- Navy gloves (optional)
Wearing of the Formal Uniform

- While there is no stipulation as to the timing of the wearing of summer or winter uniforms, it is generally expected that the summer uniform is worn in Terms 1 and 4 and the winter uniform is worn in Terms 2 and 3. Students may choose to wear the summer uniform in Terms 2 and 3 when the estimated temperature is 25°C or above (as recorded on the SOCS home page).
- In summer, the straw hat must be worn by all students.
- The top button of both the summer dress and the winter blouse is to be buttoned, and ties are not to be worn ‘half mast’.
- Summer and winter uniforms are to be long enough that they cover the knee when standing and not longer than mid-calf.
- Jumpers may be worn with summer or winter uniform. For Years 2-12 girls, jumpers must be removed or covered by the blazer when worn outside the school grounds.
- Blazers are required with both summer and winter uniform for all assemblies and special occasions by Years 2-12 girls.
- Shoes are to be plain, black lace-ups with no raised heels/soles, and no coloured stitching. They must be kept polished, with the laces tied.
- Sandals can be worn with the summer dress, instead of black shoes, when the estimated temperature is 25ºC or above. They are to be enclosed toe and enclosed heel and are worn without socks.
- Years 2-12 girls are to have a Clan Sash which is required for occasions such as Clan birthdays, Clan Choral and Induction. The sash is worn across the right shoulder.
- Years 6-12 girls are to have a Clan Badge, a gift from the College to new students.
- Special occasion items may only be worn for the designated event or time. Year 12 jumpers are only to be worn at school during the designated year.
- Students will be required to replace uniform items that are in poor condition or which do not fit adequately.
- All items should be clearly named.

Accessories

Hair must be neatly brushed, securely tied, and worn in a suitable style. Hair of shoulder length or longer is to be securely tied and pinned away from the face. Untidy, unusual or extreme haircuts, hairstyles and hair colours are not acceptable. Accessories must comply with school regulations:

- Hair ribbons, scrunchies and head bands: Black Watch or navy.
- Hair combs, clips, elastics: navy, black or tortoiseshell.

The only acceptable items of jewellery which may be worn are:

- a wristwatch
- one pair of small, plain sleepers or studs, which can be gold, silver or pearl (to be worn in the earlobes) if ears are pierced
- MedicAlert items.

Noticeable make up is not to be worn with the school uniform. This includes coloured nail polish.
Body Piercing
Band Aids are not permitted to cover any additional piercings in the ears or nose, and if students do have additional piercings, they must either remove the jewellery or wear transparent ‘keepers’ which are flush with the skin.

Uniform Exemptions
In the event of extenuating circumstances, a student may apply to the Head of School for a uniform exemption (e.g. wearing of a signet ring of significant importance). If this exemption is granted, the student will be given a signed form to keep in her school diary.

Casual Days/Camps/Excursions
Clothing and footwear must be suitable and appropriate for school wear and must allow complete and safe participation in the designated activities of the camp, excursion or school day. The Head of School will address any concerns with a student and/or their parents before participation can continue.

Special Uniform Items
On occasions, there may be a request for a special item of uniform, e.g. Pedal Prix uniform, special event windcheaters, year level jumpers. A written proposal for any such additions to the uniform must be presented to the Uniform Committee convenor, following the same process as for Uniform Changes (refer to Uniform Changes or Additions Proposal form on SOCS).

Non-Compliance
The Heads of School may elect to give a detention without a student accruing three ‘infringements’ where a student is intentionally disobeying the expectations stated in the uniform policy.

Non-regulation items, e.g. jewellery, will be confiscated and placed in a labelled envelope which will then be kept in the Abbie Office. From 3.30pm on the day of confiscation, parents will be able to collect their daughter’s labelled envelope, although parents can opt to collect the envelope at a later stage if they wish. Students are not able to collect the envelope themselves, although it is their responsibility to inform their parents of the confiscation.

Sun Safety
In the summer months, approved headwear must be worn for PE lessons and for outdoor sports.

PE uniform
- Sports polo
- Clan polo
- Sports skirt
- Gym shorts/Black sports briefs
- Sports socks – crew with stripes or low-cut with stripes
- Predominantly white sports shoes (not recreational shoes)
- Slouch hat/Sports cap
- One piece bathers

Optional
- Rugby top
- Gym shorts
- Navy shorts
- Microfibre track pants
- Wet weather jacket
- Bathers
- ¾ Leggings (Years 6-12 only)
- Rash top (Years 6-12)
- Board Shorts (Years 6-12)

Wearing of PE and Sports uniforms
As with all aspects of the College uniform, PE and Sports uniforms are to be worn neatly and in accordance with the College policy at all times.
- Students must wear full PE uniform for PE lessons and sport. Where applicable, the correct specialised Sports uniform must be worn for the particular sport.
- PE and Sports uniforms are not to be worn to and from school unless students are attending a designated sports practice or match before or after school. In Middle and Senior schools, non-compliance attracts an automatic detention.
- If a student has a PE lesson she is entitled to wear sport uniform in the lesson prior to or after the PE lesson but then must get changed into Formal uniform at the next available recess, lunch break or after school. This only applies in blocks e.g., block 1 and 2, or block 3 and 4, or block 5 and 6.
- Girls with sports practice before school can continue to wear their sports uniform until recess if they have PE in Lesson 1 or 2. If they do not have PE lesson 1 or 2, they must get changed before Form Time.
In the afternoons, girls with sports practice after school may wear their sports uniform if they have a PE lesson in Lesson 5 or 6.

It is unacceptable for a student to leave school in their Sports Uniform after school unless they have an after school sports practice.

Students who have a practice after school but not in the morning must wear Formal uniform in the morning.

After a PE lesson or sports practice, students are to change out of their PE or Sports uniforms during the nearest break, unless there is another sporting commitment later in the day.

Boarders may wear PE Uniform to school on days when they have a PE lesson. Boarders who only have an after school practice must wear their Formal uniform and return to the Boarding House at the end of the day to change.

Clan polos may be worn for inter-clan activities such as Sports Day or Clash of the Clans.

The white Sports polo must be worn for interschool matches unless there is a designated strip for that sport and for PE lessons.

Rugby tops and wet weather jackets are to be worn only with the PE and Sports uniforms.

Jumpers are not to be worn with PE and Sports uniforms.

Rugby tops and wet weather jackets are to be worn only with the PE and Sports uniforms.

Shoes must be recognised sports shoes (predominately white with white laces) which give adequate support for sporting activities.

Middle and Senior students are encouraged to wear the white sports cap for PE lessons, outdoor sports and when outside in the sun.

All items should be clearly named.

Digital Technology

At Seymour College, we are committed to preparing our students for life in a complex digital world, and believe that this includes developing a working knowledge of their own laptop device. We are also conscious that making decisions about which laptop to purchase and use is one which could have an impact beyond and outside of our students’ time at Seymour.

To assist in this, from 2016 onwards Year 6 – 12 students will use a personal laptop selected from a range of devices offered, all of which can be seamlessly and fully integrated into the College network.

The devices offered have been thoroughly researched and road tested to ensure that they provide a range of options for parents and girls. In choosing the range of devices, we have taken into account size and weight, platform and price. All of the devices offered have a suitable processing speed and memory for use as a daily device, and all will have the full support of the ICT Services team.

If you require more information, please contact the Deputy Principal, Darren Pitt on 8303 9004.
Communication

There are various avenues of communication with the College.

- Concerns about a student's general welfare should be addressed to her Form Teacher, who has immediate responsibility for her wellbeing and progress.
- Academic issues should be discussed with the subject teacher and/or Head of Faculty and/or the Director of Studies.
- The diary is a useful and preferred means of sending messages to staff, or for staff to communicate with parents.
- The College's online collaboration system, SOCS, contains information from teachers and important updates from the College.
- Tartan Talk is posted to each family twice a year.
- A regular bulletin is emailed, giving calendar updates and reminders.
- Information about excursions and special events will be sent home by letter. It is helpful for our planning if parents return permission/reply slips promptly.
- The College website contains information about many aspects of the school.

Absences

- In the interests of students’ wellbeing and safety, it is important that the school is notified of any times that students will be absent from the Senior School.
- A student's absence should be reported by a telephone call from a parent or guardian by 9.30am, giving the student's name, form and likely duration of absence.
- A message can be left on the Absentee Phone Line (8303 9020). This line operates 24 hours/day, 7 days/week.
- If your daughter has work due on the day she is absent, it must be delivered to the school, as stated in our Submission of Work Policy. If sick on the day of an oral or summative task, a medical certificate should be supplied and the task will be presented on the next day back at school.

Appointments

Please avoid making appointments for students in school hours wherever possible. If a student has an appointment during the day, details of the appointment should be written in the diary, and shown to the Form Teacher. Students must also sign out at the Abbie Office prior to leaving for an appointment, and report in to the Office on their return. They will be asked to show a note in their diary when signing in and out.

Contact Details

We ask that changes of address, email and telephone numbers, etc be advised as soon as possible to enable records to be kept up to date. Notification should be made to the Deputy Principal's Office.

Late Arrivals

If a student arrives late, she must report to the Abbie Staff Room Office, with a note in her diary explaining the reason for her lateness. Ongoing, unexplained lateness may result in a detention.

Messages

If parents need to contact their daughter during the school day, messages can be left at the Abbie Staff Room Reception prior to 3.15pm. A note can then be delivered to the student as required.

Parent/Teacher Interviews

These provide an opportunity for you to discuss your daughter's progress with her teachers. To enable as many parents as possible to speak with the staff on these occasions, interviews are limited to 10 minutes. Should you require a longer discussion, please feel free to make an alternative interview time with staff.

Privacy Policy

All information the College collects and holds relating to students and families is gathered to enable us to provide schooling for your daughter. The purposes for which the College uses such information is in line with the Seymour College Privacy Policy based upon the national privacy principles contained in the Commonwealth Privacy Act.

Requests for Leave

Seymour College publishes our terms dates and school holidays in advance. We ask that parents arrange holidays to coincide with school vacations in order to maximise learning opportunities. Leave of absence can only be granted by the Principal or Head of Senior School. Any request for leave should be directed, in writing, to the Head of Senior School.
**Student Equipment**

**Cameras**
In the interests of student privacy, cameras are only to be used for sanctioned class activities or projects. This includes mobile phone and tablet cameras.

**Lockers/ICT Storage**
All students are allocated a locker and padlock. Lockers are to be kept securely locked at all times. Lost padlocks will be replaced by the College with the cost being charged to the student's account. At recess and lunch times laptops should be locked in lockers as these are social times and should be technology free. If students need to work in break time they can go to the Taylor Resource Centre.

**Mobile Phones**
- We do not encourage girls to bring mobile phones to school.
- If it is necessary for your daughter to have a mobile at school for use out of class, it must be kept turned off during class time.
- If a mobile phone rings during lessons, it will be confiscated.
- Mobile phones can be used discreetly by Senior School girls, however, any calls made should be made in break times in the locker/common rooms.
- Mobile phones are not to be used to record events at the College.

**Stationery**
Students may purchase stationery items from the Seymour Shop. Boarders can charge these items to their account, all other students are required to pay by cash or cheque. For large purchases day students may phone their parent for a credit card payment.

**ADVICE FOR SENIOR SCHOOL STUDENTS**

**Before Term Begins**
- Set up a quiet place for homework and revision; a well set up desk, pinboard and lamp are all useful.
- Establish a suitable place to charge electronic devices overnight so they are always ready for use. We recommend this is not in your bedroom.

**Being Organised — Some Suggestions**
- Let your College diary be your memory — plan and record your homework and assignments, and make a list of items that you need to remember each day.
- Try to meet due dates and ask for help if this is difficult.
- Name and date all your notes and handouts. Keep up to date with your filing.
- Regularly clean out your locker and school bag.

**How Parents May Help**
- Help your daughter to find a regular time for doing homework to establish a routine.
- Familiarise yourself with the routines, rules and expectations so that you are best able to support your daughter's responsible involvement in the College.

**GENERAL INFORMATION**

**After School Supervision**
- There is no general supervision in the grounds after school and students should not be in the grounds after 3.45pm, unless in a supervised area.
- If a student remains on the school grounds after 3.45pm, she must be at a supervised school activity such as a sports practice or music practice, or she must sign in to the Taylor Resource Centre which is open until 6.00pm.
- Please do not arrange to have your daughter wait for you outside the school grounds. If you are delayed, a message can be passed on to her, provided she is where she is expected to be.
• Students who are not collected on time from a practice or the Taylor Resource Centre must wait at the Boarding House for their parents after 6.00pm.
• Please be prompt in collecting your daughter from any after hours activity. It is an imposition on staff if they must wait any length of time beyond the advertised finishing time for an activity.
• Students from Years 6–12 can participate in our Long Day Stay program. Girls who participate in our many sporting, dance, music and creative arts programs can attend after school co-curricular activities, then enjoy a scrumptious afternoon tea and healthy dinner in the Adam Dining Hall. They then join our boarders for supervised homework in the Boarding House.
• Parents can collect their daughters any time before 8.30pm, knowing that they have had a nutritious meal and completed homework under the watchful eye of our academic team.

Bus
The College provides bus services to many areas of Adelaide. Information about these services can be obtained from the College website: www.seymour.sa.edu.au/enrolments/bus-services/
While the bus drivers monitor student conduct, it is expected that passengers will behave with self-discipline, courtesy and concern for all members of the community.

Calendar
Calendars, which include important dates of Senior, Middle and Junior School activities, are distributed to parents and students. Parents and students will be made aware of any alterations to the calendar. A comprehensive calendar of all College events is available on the Seymour Online Collaboration System (SOCS).

Camps/Seminars
In Week 3 of Term 1 there will be a Year 12 Leadership Seminar. This will be a one night overnight experience, compulsory for all Year 12 students.
In keeping with our Strategic Plan commitment to prioritise and continuously foster student wellbeing, this retreat will help develop skills in communication, self-esteem, resilience, team work, self-confidence, leadership and stress management.
This retreat will help nurture a cohesive cohort of students, ready to tackle the various challenges of an important academic year in SACE. There will be outdoor and Clan-based activities for all girls to participate in.
The Year 10 Outdoor Education Camp reflects the theme of appreciating and relating to our natural environment. The Flinders Ranges offer the girls a unique opportunity to undertake activities such as camping, bushcraft, bushwalking, map reading, and cooking.
They also learn about the Indigenous perspective on this beautiful area. This camp develops skills in community living, self sufficiency and personal resilience, and offers a challenging and enjoyable experience.
Co-curricular Activities
We encourage students to participate in the co-curricular program, although a sensible balance between academic, co-curricular and out of school activities should be maintained.

A co-curricular activity page is included in the diary for each term. It is intended that this be monitored by parents and girls in conjunction with the Form Teacher.

More information about our co-curricular options can be found at www.seymour.sa.edu.au/our-schools/co-curriculum-4

Code of Behaviour
All students are required to sign a Code of Behaviour contract which appears in the school diary. All members of the College community should show respect for others, the environment and themselves.

Students travelling to and from school are expected to behave considerately to members of the public and to wear their uniforms correctly and with pride.

Counsellors
- Ms Rebecca Forrest and Ms Rhonda Masters are the College Counsellors. They are available for students to make appointments or for staff to refer students for assistance.
- Appointments with the Counsellors generally occur during the school day and students are given an appointment slip to remind them of their time.
- The Counsellors can be contacted through the Student Administration Officer, Ms Alicia Woodrow, in Abbie Office on 8303 9021.

Curriculum Support
To support the work of classroom teachers the Curriculum Support Teacher is on hand to give assistance to students with particular needs in Year 10. This support structure will be in the curriculum support class.

The Curriculum Support Teacher will also be available to students before school and at lunch times.

Excursions
Information about excursions and special events will be sent home via your daughter. It is helpful for our planning if you can return permission/reply slips promptly and by the due date.
Expectations of Senior School Students

Whilst in Senior School, it is expected that students will adhere to the College's expectations. At times, demerits and detentions will result from not following College procedures.

Students receive demerit points for infringements such as lateness and poor uniform.

Food

Parents are reminded of the benefits of healthy eating for their daughter's educational development. It is also recommended that girls avoid sharing food, and that they have an awareness of products containing nuts or other frequently occurring allergens. The canteen is open at recess and lunch times for over the counter sales.

**Nut Aware Policy:** To protect all children at Seymour College who have a severe allergy to nuts and nut products it is a school policy that foods containing nut products are not brought to school. Products marked “may contain traces of nuts” are permitted.

Fundraising

All fundraising activities are to be approved by the Head of Senior School and the Director of Service Learning. The sale of chocolates and other “occasional foods” are managed in accordance with the College’s Healthy Eating guidelines.

Health Centre

There is a Health Centre at the school located in the Boarding House, staffed by two nurses who care for any girl taken ill or injured during the school day. If your daughter needs to go home due to illness, she must report to the nurse on duty, who will contact you to make arrangements.

Homework

Homework is an integral aspect of study. Details of work to be completed should be recorded in the student's diary each day. Homework is set in order to:

- give the student the opportunity to review current work;
- enable the student to reinforce her knowledge of current work and give her the opportunity to undertake related tasks using her own initiative, working at her own pace and with her own resources;
- enable the student to develop independent work habits and the organisational skills necessary for the completion of a set task in a fixed time frame; and
- take responsibility for her own development.
Homework is checked by testing, by staff correction of work or as a collective exercise. Each of these methods will facilitate the reinforcement of information for the student and enable staff to detect students in need of assistance.

It is essential therefore that students:

- complete all homework assignments as set and hand them up promptly by the due date;
- ensure that any work missed through absence from lessons (e.g., a music lesson) is researched and completed;
- seek the advice of staff when experiencing difficulty with content, self-organisation or time limits;
- have a signed note in their diary if they are unable to do homework;
- use the time to advantage if no precise homework is set, e.g., read, revise.

**Hot Weather Policy**

Students are not dismissed early in hot weather. In the event of serious bushfire risk, students living in risk areas (as notified by parents) will be kept at school until contact with parents is made to arrange safe transport home.

**Lost Property**

All items of clothing, stationery, and sports equipment should be clearly named and stored in locked lockers. Lost property is held in a lost property box outside the Abbie Staff Room.

**Medical Information**

Please ensure that we are kept up to date throughout the year with any changes in medical information. Send any changes via your daughter's Form Teacher.

**Medication**

Please ensure that we are kept up to date throughout the year with any changes in medical information. Send any changes via your daughter's Form Teacher, or directly to the Health Centre.

If your daughter requires medication during school hours, this should be lodged at the Health Centre in its original supplied packaging, together with clear instructions for administering the medication.

Each year it is necessary to upgrade the list of students who require special medication for allergies. We ask that parents advise the College of specific allergies and provide an Action Plan with your daughter's Medical Form.

Medication should be:

- in date;
- clearly marked with your daughter's name and form; and
- clearly marked with the directions of administering, along with any other precautions deemed necessary by your doctor, and dated.

A letter from your doctor, providing details of the allergy and treatment, is requested for our records and information.

**Money**

It is inadvisable for students to bring large amounts of money to school. If, for some reason, a larger amount of money must be brought to school, it should be lodged for safe-keeping at the Abbie Office.

- All purses/money should be kept locked in a student's locker.
- Each student is issued with a padlock for her locker.

**Personal Learning Plan (Year 10)**

The Personal Learning Plan (PLP) is a compulsory course for Year 10 students at Seymour College. This Stage 1 subject is part of the SACE certificate and gives students the chance to explore their strengths, abilities and skills, and gain ideas about what they want to do in the future. In their PLP, the girls will research and plan for their future, including the subjects they will study in Years 11 and 12, any courses outside of school and possible career choices. They will also explore community service opportunities and how best to prepare for their career options and other goals. Other areas of focus are the world of work, citizenship and their personal learning styles.
Photographs

Class and individual photographs are taken annually. Details will be advised during the year. A Photo Permission Form is required for each child and this is available on the College website at: [http://www.seymour.sa.edu.au/enrolments/orientation/](http://www.seymour.sa.edu.au/enrolments/orientation/)

Festival City Photography attend a number of Seymour College events. Photos may be purchased from them directly at [www.festivalphoto.com.au](http://www.festivalphoto.com.au) Log in details are published in the fortnightly newsletter *Seymour News*.

Taylor Resource Centre

The Taylor Resource Centre is open each day after school from 3.30pm to 6.00pm. Staff are on duty to supervise girls using the computer or library facilities. Students using computers for their studies have priority over girls using the network for recreation.

The Research Project (Year 11)

The SACE Stage 2 Research Project is a compulsory course for Year 11 students at Seymour College. This subject gives students an opportunity to develop their research skills in preparation for Year 12 and tertiary study. Year 11 students will complete their Research Project by the start of Term 4.

Sun Protection

Seymour College takes sun safety seriously, and implements a range of strategies to provide adequate protection from the sun. The College strongly recommends that:

- All students wear hats which protect the face, neck and ears when outdoors.
- SPF30+ broad spectrum water resistant sunscreen be worn on all exposed parts of the body.
- Sunglasses should be worn.
- Sun protection vests are worn for aquatic activities.

Traffic

To ensure student safety, parents are requested NOT to drop off or collect students within the school grounds between 8.15am and 4.15pm.

In exceptional circumstances (e.g. if your daughter is bringing a double bass to school), please use extreme care in dropping off and collecting your daughter, avoiding the area between Taylor Building and Barr Smith House.

Please note that all through traffic between the McGregor and Barr Smith Campus is prohibited.
Please observe all parking and speed restrictions in force within the grounds, in Gilles Road and in Wootoona Terrace. As the area near the gates becomes very congested, we would encourage parents to arrange a meeting place with your daughter further up Gilles Road or Wootoona Terrace.

Year 12 students and girls who have a car are permitted to park along Kennedy Drive. Girls should not carry student passengers unless they have a signed permission slip giving permission for this to occur.

**Valedictory**

The final College function each year is the compulsory Valedictory Service that is held in the Sports Centre, involving all students from Years 6–12. This is the culminating event for the Year 12 students and is the most important formal occasion of the College calendar. It is a most grand and fitting end to the school year.

**When Things Go Wrong**

Life will inevitably present us all with hurdles and how we respond to these challenges is crucial. At times, the girls will need support and guidance in dealing with the consequences of their choices and the College adopts a restorative approach to dealing with conflicts and difficulties. This involves reflecting on what occurred, who was impacted, thought processes surrounding the situation, and mapping a restorative pathway for all concerned.

**Year 12 Study Lessons**

All Year 12 students will have study lessons as part of their timetable. It is important that students do not regard these as “free” lessons, but rather as an opportunity to work on assignments and research activities or to revise work. If used effectively, these study lessons should alleviate some of the workload that students may otherwise have to complete at home.

If your daughter has a double study period in Lessons 1 and 2, she may remain at home to study but must arrive in time for the commencement of her scheduled lessons. To enable the College to maintain an accurate record of attendance for all students, we ask that she immediately sign in at the Abbie Office upon her arrival. All students are required to attend Assembly every Monday morning in Lesson 1 and there are no exceptions to this. Please also note that if a student is on campus, she must attend morning form, even if she has a Study in Lesson 1.

If a block of study time falls in Lessons 3 and 4, students are expected to spend this time in the Year 12 study room located in Barr Smith House or in the Taylor Resource Centre. Students who have a block of study time in Lessons 5 and 6, are permitted to leave the College to study at home but must sign out at the Abbie Staff Room Office.

We appreciate parental support in ensuring that students are at school when expected and are using their study time wisely. Students may have the flexibility of being able to study at home revoked if they fail to act responsibly with regard to this privilege.
BUSHFIRE ACTION PLAN

A record of students who live in bushfire risk areas is kept in the College database and updated each year, based on whether or not the home suburb falls into a designated fire zone. Students identified as living in a potential bushfire risk area will receive a notification slip to place in their diaries and will be alerted to the procedures which will be put in place.

In the event of a bushfire our immediate concern is the safety of our students.

- To minimise the risk to students when there is a bushfire in their area, the College will keep students at Seymour and contact parents to confirm the family’s alternative travel and/or accommodation arrangements.
- No students who travel through bushfire risk areas will be allowed to go home without the College first contacting their parents.

School buses will be notified of the bushfire risk and will be given a list of students who will not be going home as usual. School bus routes will be diverted if necessary and parents alerted to this.

Catastrophic Fire Days

A Catastrophic fire day is confirmed by approximately 4.15pm on the previous day. Families should monitor CFS warnings and be prepared to act according to government advice and their own Bushfire Survival Plan. Parents will need to make their own decision about travel to and from the College on these days, in accordance with government advice, but we recommend that families minimise travel through risk areas.

The school procedure will also be put in place on Catastrophic fire days.

School buses which travel through the Mt Lofty Fire Zone will not run on Catastrophic fire days. (No further notification will be given to families on these days.) Details of routes affected will be sent to families registered to use the bus service.

A letter requesting more detail on families’ bushfire plans and the further action the College should take in the event of a bushfire/ on a Catastrophic fire day will be sent out shortly to all families on record as living in a bushfire risk area.

Procedures in the Event of a Bushfire on a Catastrophic Fire Day.

The College monitors bushfire warnings and is notified of bushfire risks during the day via CFS and AISSA. If notified of a bushfire on a Catastrophic fire day, we will ring the school bell continually for one minute at 3.25pm and then again at 3.28pm.

Barr Smith Campus

Students who have been identified as living in or travelling home through bushfire risk areas are to assemble in the CPA Auditorium. Students will be advised of risk areas. Those students who are not affected will be dismissed to return home as normal.

Those students affected remain at school. The College will contact parents for further instructions. If parents are unavailable, the emergency nominee will be contacted.

Girls will be kept at the College until collection by a parent, guardian or responsible person as nominated by parents.

Parents collecting girls should call at the Taylor Resource Centre. The following information will be recorded:

- Girl’s name, year and class;
- Name of person taking custody;
- Destination;
- Contact telephone number; and
- Time of departure from school.

Students will be advised of these procedures at a Barr Smith Assembly, but we ask that parents also discuss these practices, as well as their own family’s bushfire action plan, with their daughter/s.
SEYMOUR COLLEGE COMMUNITY GROUPS

The Seymour College Foundation
The Seymour College Foundation assists in the preservation and development of facilities and programs for the pursuit of excellence by current and future students. It provides financial assistance from funds invested and assets acquired through the generosity of members of the wider Seymour community.

Old Collegians’ Association
The College has a very active Old Collegians’ Association. If mothers who are old scholars are interested in joining, they are encouraged to contact Sally Penn, of Director of Enrolments and Community Relations on 8303 9000 or sjpenn@seymour.sa.edu.au

Parents’ and Friends’ Association
Seymour College is proud of its very active Parents’ and Friends’ Association. New parents are welcomed to the school community by way of a special gathering early in the year. You are encouraged to participate in the activities of this Association which are most worthwhile and promote a close bond within the school community.

Parents' and Friends' Association notices are sent home from school with your daughter. The Parents’ and Friends’ Association organises Parent Representatives for each year level. These representatives help to organise functions and act as a link between families.
## Subjects offered at each year level (Senior School):

<table>
<thead>
<tr>
<th>Year 9</th>
<th>Year 10</th>
<th>Year 11</th>
<th>Year 12</th>
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<tbody>
<tr>
<td><strong>Core</strong></td>
<td><strong>Core</strong></td>
<td><strong>Core</strong></td>
<td><strong>Option subjects</strong></td>
</tr>
<tr>
<td>English</td>
<td>English</td>
<td>English[^] – see pages 19–25</td>
<td>Accounting</td>
</tr>
<tr>
<td>Health and Physical Education</td>
<td>Health and Physical Education</td>
<td>Mathematics – see pages 60–63</td>
<td>Biology</td>
</tr>
<tr>
<td>History</td>
<td>History</td>
<td>Research Project (Stage 2)[^]</td>
<td>Business and Enterprise[^]</td>
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<tr>
<td>Mathematics</td>
<td>Mathematics</td>
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<td>Chemistry</td>
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<tr>
<td>Outdoor Education</td>
<td>Outdoor Education</td>
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<td>Chinese (Background Speakers)</td>
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<tr>
<td>Religion Studies</td>
<td>Personal Learning Plan (Stage 1)</td>
<td>Biology</td>
<td>Dance</td>
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<tr>
<td>Science</td>
<td>Religion Studies</td>
<td>Business and Enterprise</td>
<td>Drama</td>
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<tr>
<td>Science</td>
<td></td>
<td>Chemistry[^]</td>
<td>Economics</td>
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<tr>
<td><strong>THREE OF</strong></td>
<td><strong>Option subjects (three per semester)</strong></td>
<td>Chinese (Continuers and Background Speakers)[^]</td>
<td>English as a Second Language</td>
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<tr>
<td>Art</td>
<td>Art</td>
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<td>English Communications[^]</td>
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<tr>
<td>Chinese</td>
<td>Chinese (full year)</td>
<td>Design and Technology (Stage 2)[^]</td>
<td>English Pathways[^]</td>
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<tr>
<td>Curriculum Support[^]</td>
<td>Curriculum Support[^]</td>
<td>Design and Technology: Fashion[^]</td>
<td>English Studies</td>
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<tr>
<td>Digital and Media Technologies</td>
<td>Design and Technology: Multimedia (Stage 1)[^]</td>
<td>Drama</td>
<td>Food and Hospitality[^]</td>
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<tr>
<td>Home Economics</td>
<td>Digital and Media Technologies (Semester 1 only)</td>
<td>Economics[^]</td>
<td>French (Continuers)</td>
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<tr>
<td>Drama</td>
<td>Drama</td>
<td>Food and Hospitality</td>
<td>History</td>
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<tr>
<td>French</td>
<td>French (full year)</td>
<td>French (Continuers)[^]</td>
<td>Information Processing and Publishing[^]</td>
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<tr>
<td>Geography</td>
<td>Geography</td>
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<td>Integrated Studies</td>
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<tr>
<td>Music</td>
<td>Home Economics</td>
<td>German (Continuers)[^]</td>
<td>Japanese (Continuers)</td>
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<td>Mathematics 10A Semester 2</td>
<td>History</td>
<td>Legal Studies</td>
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<tr>
<td>Music</td>
<td>Information Processing and Publishing[^]</td>
<td>Mathematical Applications</td>
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<tr>
<td>Physical Education</td>
<td>Integrated Studies[^]</td>
<td>Mathematical Methods</td>
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<td>Japanese (Continuers)[^]</td>
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<td>Mathematical Studies</td>
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<td>Legal Studies</td>
<td>Music[^]</td>
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<td>Music</td>
<td>Nutrition[^]</td>
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<td>Psychology[^]</td>
<td>Society and Culture[^]</td>
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<tr>
<td>Spanish (Stage 2)[^]</td>
<td>Specialist Mathematics</td>
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<tr>
<td>Visual Arts</td>
<td>Visual Arts[^]</td>
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</tbody>
</table>

[^] Stage 1 subjects only offered for one semester
[^] Stage 1 full year course only
[^] 10 credit subjects
Seymour inspires within each student a passion for life-long learning, a celebration of community and a quest for personal excellence.