Technology has been an integral part of teaching and learning at Seymour College since 2012, with the introduction of a one-to-one plan (one device for each student) for all girls in Years 5 through 12 in January 2012, and in the following year for all Year 4 girls. The One-To-One Program continues to flourish at Seymour, as the College strongly believes in providing appropriate tools to allow girls to be the best they can be, and support teachers in this endeavour. The One-to-one program is also constantly reviewed to ensure that the tools selected are the most appropriate to support an authentic 21st century teaching and learning environment.

**FOR FAMILIES OF GIRLS ENTERING YEARS 4 TO 7**

The College continues to maintain the Mobile Companion Model of the One-to-one program across Years 4 to 7. The value of this program ensures that all students and teachers have a highly portable, self-managed mobile device for anywhere, anytime access to digital resources. Integrating such devices across the Junior and lower-Middle schools supports 21st century teaching and learning, provides learning autonomy, online collaboration and home-school connectedness.

Read an overview of the Years 4 to 7 One-to-one Mobile Companion (iPad) Program.

**FOR FAMILIES GIRLS ENTERING YEAR 8**

In the latter half of 2014, the College undertook a thorough ICT review. Resulting from the feedback of these processes, the College has chosen to move to tablet/slate technologies. Emerging research surrounding tablet technologies for learning regarding enhanced critical thinking and cognition is very exciting, and will provide an additional dimension to our digital learning environments. To this end, the College has selected the Microsoft Surface Pro 3 as the new device for all Year 8 students. The device is an ideal choice for it power, portability and ability to leverage stylus technologies (View why the Surface Pro 3 is “The most productive tablet on the planet”). The Surface Pro 3 also provides a smooth transition from the iPad tablet program across Years 4 to 7. Teachers who work with girls in the Year 8 cohort will be engaged in Professional Learning opportunities to enhance their use of tablet technologies and contemporary practices within the classroom.

Read an overview of the Year 8 One-to-one Tablet Program

**FOR FAMILIES OF GIRLS ENTERING YEARS 9 TO 12**

Each Year 9 - 12 student is required to purchase a personal laptop with which to access the College’s online learning tools. Access to internet, intranet/portal, software and hardware is required by all. These students, working at a more independent level than the younger students, will have individual anywhere, anytime access to their own personal device.

Through our one-to-one laptop program, students get the benefit of College-licenced software, including the Microsoft Office suite, Adobe Creative Suite, email, multimedia tools and so on.
Our aim in expanding our program remains to support authentic 21st century learning, characterised by the continuing development of higher order thinking skills, and with increased access for all. We thank you for your support of this important step in this critical process.

Read an overview of the Years 9 to 12
TEACHING AND LEARNING

HOW OFTEN WILL THE iPAD BE USED DURING SCHOOL TIME AND WHAT WILL IT BE USED FOR?

The iPads are intended for use at school on a daily basis, although it will not replace the use of all the tools we currently use in class, such as all books, pen and paper. While the iPad will be able to handle most of a student’s digital needs, it is not intended to replace a computer. The College is, therefore, retaining some computer laboratories in 2015.

The iPad is a companion device: the advantage of the iPad is its mobility and ease of use, so it is the perfect tool to take to class. When students require specialist computing software, the computer labs will continue to be used.

WHICH APPS WILL BE USED AND HOW WILL THEY ADD TO THE CURRICULUM?

A list of Apps will be sent to families at the beginning of the 2015 academic year, and families will be asked to purchase these from the iTunes store and load them on to the iPad.

These Apps have been recommended by teachers and curriculum experts for their use in and out of the classroom. There will be an ongoing process for teachers to make occasional, additional recommendations for Apps purchases that align to their specific content areas. All purchasing and downloading of Apps will be managed at home.

In addition to the list of Apps we require on all iPads, we will issue a guide on how to use iTunes to load the Apps.

WILL iPADS REPLACE FACE-TO-FACE TEACHING AND REDUCE CONTACT TIME BETWEEN TEACHERS AND STUDENTS?

No. All students will have the same number of classes and the same class sizes as before. The iPad will enhance personal contact and communication between teachers and students, not reduce personal contact.

PURCHASING THE iPAD

WHAT AM I REQUIRED TO BUY?

The minimum specification for an iPad is: Apple iPad 2, 32GB Wi-Fi. Whilst this model was replaced in 2012 with the new “iPad with Retina Display” and in 2013 by the “iPad Air” many retailers still have stock of the iPad 2. The primary difference between these models is that the more recent devices are faster, have a higher resolution display and the iPad Air is lighter in weight. All three are quite suitable for use at Seymour for the One-to-one program.
(Note the newer iPads have a style of “dock/connector” called “lightning”. Whilst these will not be an issue at Seymour, it may impact you if you have existing Apple devices at home that use the older 30 pin connector.)

The new iPad Mini is not suitable for use in the program, primarily due to the small screen size (7.9"), which may increase eye strain when using the devices for educational purposes.

The table below shows the models that are acceptable. If you currently own an iPad, and cannot see your device listed below, please contact the College’s ICT Services office to determine if it will be suitable for the College’s environment.

Prices for the iPad Air 2 currently range from $499 for a new 16GB Wi-fi model up to $859 for the 128GB iPad Air 2 (Compare specification and prices here). Certified refurbished models are also available via the Apple Store at lower prices. (visit the Apple Store)

<table>
<thead>
<tr>
<th>iPad with Retina display (Wi-fi)</th>
<th>16GB</th>
<th>or</th>
<th>64GB (recommended)</th>
<th>or</th>
<th>128GB</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPad Air / Air 2 (Wi-Fi)</td>
<td>16GB</td>
<td>or</td>
<td>32 GB</td>
<td>or</td>
<td>64GB (recommended)</td>
</tr>
</tbody>
</table>

*Whilst cellular models are available, the College requests that cellular sims are not installed within the devices, but that students access the internet via the College’s secure and filtered Wi-Fi network.

SCREEN PROTECTOR / FILM

This high quality film protects the iPad screen from scratches and marks. It also provides UV protection and anti-glare properties.

KENSINGTON KEYFOLIO PRO 2 PRO PERFORMANCE BLUETOOTH KEYBOARD CASE (MODEL NUMBER: 39512) OR EQUIVALENT

We recommend the Kensington KeyFolio because it not only protects your daughter’s iPad but also provides a wireless Bluetooth keyboard and hands free stand.

Further features of the Kensington KeyFolio include:

- a high-performance removable keyboard optimized for the touch typist.
- built-in Bluetooth technology delivers wireless operation and one button set-up.
- a secured Velcro fastener ensures tablet vertical stability with viewing angles from 70 to 20 degrees.
- lightweight 3-in-1 design is optimized for travel and in-case use plus protects your iPad from wear and scratches.
- adjustable stand securely holds the iPad in landscape mode.

Families can select a different case and removable keyboard to the one we have recommended but these items are compulsory.

2 Year AppleCare Protection Plan

Every new iPad comes with complimentary telephone technical support for 90 days from your iPad purchase and a one-year limited warranty. With the AppleCare Protection Plan, you can extend your service coverage to two years from the iPad purchase date. You can call Apple's
award-winning technical support experts as often as you like and get your questions answered. And if you need repair service, there are convenient service options.

Further details can be found via the following link:

AppleCare Protection Plan

We will leave the decision to purchase this up to your family, however, based on our experience over the past 2 years, we would strongly recommend that this option is purchased to cover you for the full two years of the estimated product life.

“APPS”

The specified educational Applications (Apps) recommended by the College, need to be purchased separately using an iTunes account. Purchases can either be charged to a credit card or debited to an iTunes Card (no credit card required).

(You may choose to buy your daughter an iTunes cards if you are happy for her to purchase additional, personal Apps for music etc. These tend to be very popular Christmas presents!)

WHY HAVE WE SELECTED A 64G DEVICE AS THE RECOMMENDED MODEL?

In making this decision, the College conducted extensive research and gathered data from other schools using the iPad. We have also been using the device for the past three years and have found that some students use over 32GB of storage. In addition to this, with increasing camera resolutions (and increasing file sizes), ability to capture a variety of multi-media files, Apps which require increasing data-capture services, and student's growing use of the device generally, it is desirable for us not to be restricted by the capacity of the device. This will give us some space to work with graphic intensive Apps and produce work that is rich in multimedia.

As the iPad's cannot be "upgraded" with additional storage, if we underestimate this, we would be limited early on in the life of the product. While we understand that the 64GB minimum is an additional cost at the outset, this functionality cannot be installed 'retrospectively'.

Having said this, as indicated in the FAQ's, we understand that some families already have an iPad and we do not require another to be purchased.

DOES THE DEVICE NEED TO HAVE CELLULAR CAPABILITY?

When we surveyed the community in 2011, the option of a cellular was seen as highly desirable. Some families also indicated they would like the cellular option as it makes the device more flexible. Cellular functionality cannot be installed retrospectively. If you do not wish to purchase a device with cellular capability, we will leave this decision to families. Whilst cellular models are available, the College requests that cellular sims are not installed within the devices during the school day, but that students instead access the internet via the College’s secure and filtered Wi-Fi network. If you feel strongly that your daughter must have her own cellular access during the school day, please discuss this with the relevant Head of School.

WHERE DO I PURCHASE THE iPAD?

Due to the strong demand and popularity of the Apple iPad, competitive pricing can be found at a large number of retail stores and online.
Due to the dynamic pricing and range of purchasing options, Seymour College will not be providing an option to purchase this package directly. The following retail stores and/or online sites may assist you with your purchasing options:

- Apple iPad (minimum iPad with Retina Display, 32 GB) and AppleCare Protection Plan
- Apple retail store or online - Apple
- Big W retail store or online - Big W
- Dick Smith Electronics retail store or online - Dick Smith
- Kensington Keyboard Case (Model Number: 39512)

The Kensington Keyboard Case (Model Number 39512) will also be available on the Campion Book List.

**DOES THE COLLEGE RECEIVE ANY COMMISSION FROM THE SUPPLIERS?**

No, the College receives no commission on the devices.

**DO I NEED TO TAKE OUT MY OWN INSURANCE ON THE IPAD?**

Yes. Please speak to your insurance company about this.

**WILL THE IPAD BE UNDER WARRANTY?**

Yes, a new iPad has a 1 year hardware warranty (3 month telephone support), which is increased to 2 years for both hardware and telephone support when you purchase the recommended AppleCare Protection Plan (recommended).

**HOW OFTEN WILL I HAVE TO BUY A NEW IPAD?**

We consider the iPad to be a two-year (minimum) device. However, with a parent-purchased model comes some flexibility for parents who wish to get more time out of their daughter’s iPad.

**WE ALREADY HAVE AN IPAD. CAN THAT BE USED INSTEAD OF PURCHASING A NEW ONE?**

If you already have an iPad, your daughter can use it as her one-to-one device at school, although it will require the latest iOS (currently iOS8) to be installed.

You will also need to buy for her the Kensington Folio (or equivalent product) so that she has a keyboard and a case for the device.

**MY DAUGHTER HAS ANOTHER TABLET DEVICE, CAN SHE USE THIS?**

No. For a variety of reasons, the College’s authorised model is the iPad for girls in Years 4 to 7.

**WHAT LEVEL OF ICT SUPPORT WILL SEYMOUR PROVIDE?**

Our Helpdesk personnel will be available to support iPad users. We will provide assistance with technical issues, such as ensuring that your daughter’s iPad connects to the Seymour College wireless network and all available services such as email, file access and printing. While
our ICT Department will not undertake mechanical repairs, all iPads will be under Apple’s warranty, so any technical faults will be addressed under this.

In previous years, the College has run several parent iPad ‘play’ device familiarity sessions. Please register your interest via onetoone@seymour.sa.edu.au, so we can keep you updated with sessions as they arise.

MAINTENANCE AND CARE

WHAT IF MY DAUGHTER’S iPAD BREAKS AND HAS TO BE REPAIRED?

Call the special AppleCare Education number 1300-968-979. Have your iPad and Serial number (on the back of the iPad) available, and they will talk you through the issue. If they cannot resolve it on the phone, they will ask you to take it to an authorised agent in your area for repair or replacement.

Students in Years 4, 5, 6 and 7 can bring their iPad to the Seymour College ICT Services Desk (located in Hetzel building on Barr Smith Campus), who will follow the same process as detailed above, but will do it on your behalf. Any courier costs, if required, will be charged to the student/parent. The ICT Support Desk should also be the first point of call for any issues relating to connection to the Seymour College wireless network and all available services such as email, file access and printing.

WHERE WILL THE iPAD BE STORED DURING THE SCHOOL DAY AND AFTER SCHOOL?

When the device is not in use, students will keep their iPads securely locked in their lockers or classroom, while at school. Students should keep their iPads in a safe and secure place, as determined by their parents, while at home.

PRACTICAL MATTERS

WHAT IF MY DAUGHTER LEAVES HER iPAD AT HOME?

As with any tool or textbook, if students leave their iPad at home they are responsible for getting the work completed as if they had their iPad present.

WHAT IF THE iPAD RUNS OUT OF BATTERY CHARGE?

iPads must be brought to school each day, fully charged. Students will therefore need to charge their iPads each evening. We recommend that your daughter take responsibility for placing her iPad (along with her mobile phone, if she has one) on charge overnight. Our experience is that an iPad will easily last a full day if fully charged the night before. Note that the external keyboard/folio also requires charging (around once per week).

DOES THE iPAD HAVE A USB PORT? CAN IT SAVE, MANAGE OR SHARE FILES?

While the iPad does not have an accessible internal folder structure nor support USB devices, your daughter can still easily manage and transfer files. Seymour College has implemented an excellent network file access, storage, backup and printing solution, which is accessible from any device, including the iPad. The user friendly interface allows students to:
• Access all network drives, folders and files from anywhere, from any device. Open and save files - no need to email files. Full network folder 'explorer' plus WebDAV functionality from Apps such as Pages, Numbers, KeyNote, etc.
• Email files to, and from anyone, from anywhere.
• Printing - Students can print directly from the iPad to any of the College’s 112 network printers. Nothing needs to be installed, as soon as the student is on our Wireless network, they will see all network printers from those Apps that support printing - just print and go!
• Backup - all files saved on the College network are automatically backed up daily.

Students can also transfer files from any PC or Mac computer at home from any location, or from a college computer to the iPad by saving work in their College network folders, which are accessible from any device, from any location, from anywhere, and any time.

We see great benefits in moving away from a reliance on USBs and external hard drives for storing files, and files are actually more safely stored in the Cloud.

**DO I need wireless internet at home?**

The iPad is a wireless device that is most effective when connected to the internet. We have wireless access for all students across the campus at Seymour. If you already have wireless internet at home, the iPad will easily connect to this. If you do not have wireless, you can still access iTunes from your PC, and then download Apps to your iPad. Wireless routers are not overly expensive; you might consider talking to your internet service provider about options.

**WHAT SORT OF INTERNET PLAN DO I NEED AT HOME?**

It is very important to check what type of internet plan you are on. Some plans charge you if you go over your monthly download allowance, others give unlimited downloads and slow your connection down if you go over your monthly limit. The unlimited plans are the safest and best value. We suggest you check with your ISP (Internet Service Provider): if they cannot offer you a competitive price, it is worth making inquiries to change to another provider.

**WILL STUDENTS NEED ITUNES ACCOUNTS TO USE WITH IPADS?**

Yes, however the minimum age for an iTunes account is 13. Students that are 13 or older but under the age of 18, should review the Apple iTunes Agreement with their parent or guardian to make sure that both the student and the parent or guardian understand it.

*Apple iTunes Agreement*

Students must have access to an iTunes account to add or sync Apps. Each student may use her current account, if she has one.

**DOES AN ITUNES ACCOUNT REQUIRE A CREDIT CARD FOR PURCHASES? HOW WILL I KEEP MY DAUGHTER FROM CHARGING ITUNES PURCHASES WITHOUT MY PERMISSION?**

An iTunes account can be created without a credit card. iTunes gift cards can be used as a debit card to credit the account so that purchases can be made to buy Apps. Once the value of
the gift card has been exhausted, no further purchases can be made until another gift card amount is credited to the account.

Parents do have the ability to control the installation of Apps and can set up an iPad to require a password to make any changes to the configuration of the iPad, including Apps or music purchases.

WILL ALL TEXTBOOKS AND NOVELS BE AVAILABLE ELECTRONICALLY NEXT YEAR?

Our ultimate goal is that the iPad will replace the need for students to carry textbooks. However, with textbook publishers still working hard to catch up with technology, in 2015 some textbooks will be available on the iPad, while others will still be in the traditional hard copy format.

I HAVE A PC AT HOME, NOT A MAC. WILL THE IPAD WORK WITH MY PC?

This is another benefit of the iPad - it doesn't matter what you already have at home. The iPad will sync, backup and talk to either PC or Mac desktops or laptops.

Access to the student's network folders and files are accessible from any device, anywhere, at any time. This makes it very easy to transfer and work on files, projects and assignments across a range of devices if required.

Families who own a Windows PC at home are encouraged to install iTunes and iCloud on the PC, to allow backup and synchronisation of files and photos etc., and allow for recovery of data in the rare event of device failure. Visit the Apple website here for an overview of this.

TRAINING AND DEVELOPMENT

WILL STUDENTS RECEIVE SUPPORT IN SETTING UP THEIR IPAD AND USING IT FOR EDUCATIONAL PURPOSES?

Yes, there will be introductory and ongoing sessions for all students.

SAFETY

DOES AN IPAD GET VIRUSES? HOW SECURE IS IT? WILL MY DAUGHTER HAVE ACCESS TO INAPPROPRIATE CONTENT?

While using the College wireless network, all online content will be filtered to prevent students accessing inappropriate content. Provision of internet security and appropriate use at home will continue to be the responsibility of families. The College encourages parents to discuss expectations with their child regarding appropriate use of the device.

Many parents (and the College’s Boarding House) already require girls to ‘surrender’ their mobile phones during homework and at bedtime, and a similar approach with the iPad is recommended.

Further, the College will advise parents of Apps that assist with the monitoring and filtering of content.
Regarding viruses, the iPad is a very secure device for downloading apps and researching online. All Apps and updates are installed via iTunes and the Apps Store, which ensures all applications are screened and checked by Apple as safe before being deployed.

All files stored on the Seymour College network are automatically scanned for viruses when files are accessed.

**Are parents able to control the use of the iPad at home, including which apps are installed?**

Yes. It is important that students use these devices responsibly, and we will be working with families to ensure this is the case. Parents can set various controls.

**Will potential issues regarding cyber-relationships be addressed?**

Yes, this is an ongoing responsibility for schools and families. All students and parents will be asked to sign an Acceptable Use Agreement. The College’s personal development programs will continue to focus on the appropriate use of technology, supporting our students in the development of their digital citizenship skills.

**Will extended use of the iPad be harmful to the eyes?**

As with all technical devices with backlit screens, it is important to manage and monitor daily ‘screen time’ and find a balance that works for each student. The iPad can be adjusted for brightness to suit personal preferences. Not all school related work will be completed on the iPad so there will always be a balance during the school day.

**What if my question is not answered here?**

Please ask! We understand that there may be some concerns and questions not included in this FAQ. We welcome input from parents and will add parents’ questions to this document. If you have any further questions or concerns about the program please contact igordonmoulds@seymour.sa.edu.au.
Seymour College is committed to providing the best access to learning technologies for our students at all year levels. Given recent research into both the best ‘device’ for our girls, and the manner in which it can be provided, the College has opted to move to providing families with the flexibility to have a College Loan Device (CLD) for Year 8’s from 2015.

Our research shows that a CLD is the best solution for the College and families as the College can secure devices much more economically than individual buyers. In addition, through licence agreements, software like Office 365, Adobe and other specialist software can be provided at no additional cost to families. The College can also negotiate reductions on warranties and insurances to ensure that additional savings are made in this regard.

The result is the most contemporary and equitable device for all girls, leveraged with the latest software and tools to ensure that each girl’s learning is maximised.

More details will be provided in a specific letter to Year 8 parents outlining the reduced cost funding model for the CLD and payment requirements. Options will continue for parents to purchase the laptop if they prefer.

**OVERVIEW OF THE 2015 ONE-TO-ONE HYBRID LAPTOP-TABLET PROGRAM**

**When will the program commence?**

The hybrid laptop-tablet technology program will commence in Term 1, 2015. The new machine for 2015 will be the Microsoft Surface Pro 3.

**How will the Surface tablet make my child’s learning better?**

The Surface will allow students to extend their learning with the capability provided by tablet technologies. Likewise, teachers will be provisioned with tablet technologies that will allow them the incorporate 21C practices and valuable and proven practices to engage learners and enhance critical and creative thinking.

**Will they be used in all subjects?**

As the tablet technologies will be the common platform for Year 8 girls, teachers will incorporate use of the tablet technologies, and will will expect girls to be able to access resources, collaborate and communicate via their the resources available on these devices. Obviously some subjects and topics will lend themselves to more involvement of the tablet device than others.
**Why Year 8?**

The College is employing a phased implementation of the tablets, to allow and allocate staff and students time to utilise them most effectively.

**Can they be charged in class?**

No. The Surface will last up to 8-10 hours on a complete charge. Students will be responsible for ensuring the Surface is charged for each school day. A complete charge takes up to 3 hours. Workplace Health & Safety and layout of classrooms mean that we do not want multiple charging cords during a lesson.

**What if it isn’t brought fully-charged to school?**

Students need to bring their Tablet to school each day fully-charged, to get the best from their learning. Those who fail to do so will be given modified activities to do and the matter will be followed through the same as any other classroom issues.

**Is it damaging to charge the Surface for too long?**

No. The charger stops supplying power once the Surface is fully charged. It is not a problem to begin charging the device prior to the students going to bed and then taking it off the charger first thing in the morning.

**What happens if it gets dropped and broken?**

The College will take all reasonable measures to keep student’s Surface safe, but the responsibility ultimately relies on the student caring for their device. Accidental damage attracts a $100 excess for repair.

**What if it gets stolen?**

The College will take all reasonable measures to keep the student’s Surface safe and thankfully we don’t have a significant history of theft at the College, but the responsibility ultimately relies on the student caring for their property. If the Surface is stolen at the College, then normal school procedures would be followed to investigate what happened. If the Surface is stolen outside of school, then report it to the Police as you would any theft. A police report will ensure timely investigation of the theft. Replacement of a stolen device will attract $____ excess.

**Can students buy a laptop instead?**

No. Year 8 girls are not allowed to use alternative laptops or devices in their classes. These devices will not be supported by the infrastructure or professional learning and Digital citizenship education that we are putting into place.

**Why are they better than laptops?**

The Surface is a 3-in-1 device: A computer + tablet + mobile device. To replace this type of configuration, such as via a laptop + an iPad + a digitized tablet, the cost would be well over $3000. The Surface has a stronger screen, casing and no internal moving parts (a laptop has a
fan and hard disk drive). The Surface is light weight ensuring that they are extremely portable whilst allowing all of the benefits of a computer, such as multitasking and software processing. They are smaller, which reduces the vertical barrier between students and the teacher. These tablet devices leverage technologies that promote 21C learning and contemporary teaching and learning practices.

<table>
<thead>
<tr>
<th>PORTABILITY</th>
<th>PROCESSING POWER</th>
<th>MULTITASKING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surface Pro 3</td>
<td>Weighs 1kg and is only 0.55” thin with the keyboard attached</td>
<td>Choose from Intel® Core™ i3, i5, or i7 processors</td>
</tr>
</tbody>
</table>

**When will the Surfaces arrive?**

The SP3s have been ordered and should arrive mid-January. At this point they will be made ‘school ready’ and be ready for classroom learning as soon as possible, early Term 1.

**What ‘apps’ will they need to install?**

A list of Windows 8 ‘apps’ will be provided by the College. New ‘apps’ are being released all the time and teachers will be evaluating what ‘apps’ are best for learning over the next six months.
Each Year 8 - 12 student and teacher will have a personal laptop with which to access the College’s online learning tools. Access to internet, intranet/portal, software and hardware is required by all. These students, working at a more independent level than the younger students, will have individual anywhere, anytime access to their own personal device.

Through our one-to-one laptop program, students get the benefit of College-provided software, including the Microsoft Office suite, Adobe Creative Suite, email, multimedia tools and so on.

Our aim in expanding our program remains to support authentic 21st century learning, characterised by the continuing development of higher order thinking skills, and with increased access for all. We thank you for your support of this important step in this critical process.
FREQUENTLY ASKED QUESTIONS (FAQS) FOR PARENTS OF YEARS 9, 10, 11 AND 12 STUDENTS, 2015 - TOSHIBA Z30 LAPTOP

For 2015, there are options available for both new and existing families, with daughters entering Year 9s to 12s. Families may choose to purchase either the same Toshiba Z30t laptop that your daughter’s cohort has, or you may elect to purchase the new device selected for the Year 8 cohort, the Microsoft Surface Pro 3.

As a College Supported device, we are pleased to be able to continue to offer dedicated technical support and warranty for the device, to ensure no girl is without the technologies required to support her learning. College licensing agreements ensure that we can provide the latest industry standard and educational software on each girl’s device. A huge cost-saving for families, and enormous benefit to learning.

TEACHING AND LEARNING

HOW OFTEN WILL THE LAPTOP BE USED DURING SCHOOL TIME AND WHAT WILL IT BE used for?

The laptops are intended for use at school on a daily basis, although it will not replace the use of all the tools we currently use in class, such as all books, pen and paper.

WHY HAS THE COLLEGE CHOSEN A LAPTOP FOR YEARS 9, 10, 11 AND 12 STUDENTS?

Each Year 9, 10, 11 and 12 student and teacher will have a personal laptop with which to access the College’s online learning tools. Access to internet, intranet/portal, software and hardware is required by all. These students, working at a more independent level, will have individual anywhere, anytime access to their own personal device, with software such as the Microsoft Office suite, email, multimedia tools and so on provided by the College.

WHO WILL SET UP MY DAUGHTER’S LAPTOP WITH THE APPROPRIATE SOFTWARE?

The laptops will be delivered directly to the College. At this time, our ICT staff will image all machines to ensure software is consistent. Access to the College wireless network will also be organised, and serial numbers for the computer and power supply will also be recorded for security purposes.

Students will then be issued with their laptops when classes commence in the new academic year.

WILL LAPTOPS REPLACE FACE-TO-FACE TEACHING AND REDUCE CONTACT TIME BETWEEN TEACHERS AND STUDENTS?

No. All students will have the same number of classes and the same class sizes as before. The laptop will enhance personal contact and communication between teachers and students, not reduce personal contact.
PURCHASING THE LAPTOP

WHAT AM I REQUIRED TO BUY AND HOW MUCH DOES PARTICIPATION IN THE LAPTOP SCHEME COST?

Current students in Years 9, 10, 11 and 12 will continue to use the Toshiba Laptop purchased in the 2012/2013 or 2013/2014 academic years, unless families elect to upgrade to the Toshiba Z30t or Surface Pro 3.

The College provides support for families through its competitive purchasing and procurement processes. Devices are purchased on behalf of parents, enabling devices to be imaged and loaded with extensive educational software ready for your daughter’s for Term 1, 2015.

For 2015, Seymour will offer parents flexibility and transparency in terms of payment and the device-ownership model. For 2015, the three purchase options will be:

1. **Purchase the Toshiba Z30t Package** - families purchase via the college in early December, with payment due mid-January.

2. **Purchase outright the Microsoft Surface Pro 3 Package** – families purchase via a one-off payment to the College in early January.

3. **A 3-year, lease agreement, Microsoft Surface Pro 3 Package** – families make 3 annual lease payments to the College each January.
### Toshiba Z30t

#### Year 9 to 12 Cohort

**Package = $1780**

**Specifications**
- Intel Core i5 Processor
- 4 GB Memory
- 256 GB Storage
- 13.3” Widescreen HD LED touch screen, Backlit Display

**Required Included Accessories**
- Toshiba Power Adapter
- Targus Case

**Other Required Inclusions**
- Extended 3 year warranty
- Ongoing ICT Software and Hardware Support for the duration of the device’s 3 year warranty period
- Accidental damage insurance ($100 excess)
- Asset tagging
- Image deployment

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### Microsoft Surface Pro 3

#### New device, Year 8

**Package = $1810**

**Overview of essential specifications**
- Tablet weight, 798.3g
- Intel Core i5 Processor
- 256 GB Storage
- 8 GB Memory
- 12” HD / Multi-touch / Digitized Display
- Active TFT Colour LCD
- 9 hr battery (Web Surfing), 5 hours average normal usage

**Required Included Accessories**
- Surface Pro Sleeve
- Surface Pro Keyboard
- Surface Pro Pen
- Surface Pro Power Adapter

**Other Required Inclusions**
- Extended 3 year warranty
- Ongoing ICT Software and Hardware Support for the duration of the device’s 3 year warranty period
- Accidental damage insurance ($100 excess)
- Asset tagging
- Image deployment

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All software required by the College (including Microsoft Office, Adobe Creative Suite etc), valued at over $1,500, will be provided free of charge by the College under our existing licensing agreements. All software must be installed by the College as part of an image on all computers, and can only be installed on this make and exact model of computer. Software is not transferable and cannot be made available for families to install on any other device to be compliant with our licencing agreements.

**When can I purchase the laptop?**

Existing families must notify the College of their intention to upgrade their daughter’s laptop by December 15, 2014. Please request purchase information by emailing igordonmoulds@seymour.sa.edu.au. The College will then purchase the laptop on your behalf and you will be invoiced for it in January 2015. Note that this invoice must be paid before your daughter can collect her laptop at the beginning of Term 1, 2015.
When can my daughter collect the laptop from Seymour?

The laptops will be delivered to the College by the vendor so that our ICT staff can be imaging the devices prior to the new academic year. Laptops will not be available for collection before the start of Term 1, 2015. They will be distributed to students in Week 1, 2015 with an introductory session regarding use and guidelines.

Please note that laptops will only be distributed to students that have paid their laptop invoice in full.

Does the College receive any commission from the preferred supplier?

No, the College has negotiated a competitive price for our families but we receive no commission on the devices.

Do I need to take out my own insurance?

Yes, it is recommended that you speak to your insurance company about this. (See below for further information about the Portege warranty.)

How often will I have to buy a new laptop?

We consider the laptop to be a three-year device. However, with a parent-purchased model comes some flexibility for parents who wish to get more time out of their daughter’s laptop.

We already have a laptop. Can that be used instead of purchasing a new one?

No. The Toshiba Portégé Laptop or Surface Pro 3 will be imaged with the Seymour software image, and are the only authorised models.

All software required by the College (including Microsoft Office, Adobe Creative Suite etc) valued at over $1500, will be provided free of charge by the College under our existing licensing agreements. All software must be installed by the College as part of an image on all computers, and can only be installed on this make and exact model of computer. Software is not transferable and cannot be made available for families to install on any other device to be compliant with our licencing agreements.

What level of ICT support will Seymour provide?

The Helpdesk personnel will be available to support laptop users via the ICT Support Desk, located in Hetzel building. We will provide assistance with technical issues, such as ensuring that the student’s laptop connects to the Seymour College wireless network and all available services such as network, folder and file access, email and printing to College printers. While our ICT Department will not undertake mechanical repairs, all laptops will be under warranty, so any technical faults will be addressed under this.

Maintenance and Care

Is the laptop covered by warranty?

The purchase price of the Toshiba Portégé includes a:
1. **3 Year Onsite Service AU-wide (SNAP 3Y Notebook)** - this warranty covers any hardware related issues that are the result of manufacturing or workmanship.

   Toshiba 3 Year Onsite Service

2. **3 Year Assured Service Program (Accidental Damage)** - this extended warranty, covers a limited number of accidental damage cases, such as broken screens that are not the result of manufacturing or workmanship. Whilst there is a $100 excess charge for this, the value is exceptional, should it be required.

The purchase price of the Microsoft Surface Pro 3 includes:

1. Extended 3 year hardware warranty
2. Ongoing ICT Software and Hardware Support for the duration of the device’s 3 year warranty period
3. Accidental damage insurance ($100 excess)

Note that theft and/or loss is not included. It is recommended that you speak to your insurance company about this.

The ICT department will manage the warranty claims and have the laptops serviced and/or picked up from Seymour.

If the laptop is required to be sent off-site for a non-warranty claim, a courier fee of $10 each way will be charged, or alternatively the laptop can be personally delivered to Toshiba.

**WHERE WILL THE LAPTOP BE STORED DURING THE SCHOOL DAY AND AFTER SCHOOL?**

When the device is not in use, it is the students’ responsibility to keep their laptops securely locked in their lockers, while at school. Students should keep their laptops in a safe and secure place, as determined by their parents, while at home.

**PRACTICAL MATTERS**

**CAN STUDENTS INSTALL THEIR OWN SOFTWARE, OR WILL THIS BE RESTRICTED/DISABLED?**

Yes, students will be able to install their own software, providing that software has been legally purchased and does not impact any software that has been installed by the College. Any software that facilitates illegal sharing and download of music and videos using peer to peer networking (e.g. LimeWire), will not be allowed. If there are any problems with the operation of the computer as a result of software that has been personally installed, the computer will be reimaged to its original state and any student installed software will be lost. Students are required to back up all files regularly in the event of the laptop needing reimaging.

**IF THE SOFTWARE IS LICENCED TO THE COLLEGE AND PROVIDED FREE OF CHARGE TO FAMILIES IS IT THE COLLEGE’S INTENTION TO REMOVE THE SOFTWARE FROM THE COMPUTER WHEN THE STUDENT LEAVES?**

The software installed on the laptops is maintained by the College and updated each year in line with desktops and other College owned devices. Some software is licenced, and configured to only be able to be used at the College, and as such will not work at home or when they leave the College.
Other software, such as Microsoft Office and Adobe Creative Suite, has very strict licencing agreements, which permit the software to continue to be used when the student leaves the College, but without any maintenance agreement (i.e. there are no ongoing updates). Furthermore, the software is only licenced to the individual student (as a full time student of Seymour College), and cannot be transferred. If the laptop is sold, all software must be removed, as per the terms and conditions of the licence.

**What if my daughter leaves her laptop at home?**

As with any tool or textbook, if students leave their laptop at home they are responsible for getting the work completed as if they had their laptop present.

**What if the laptop runs out of battery charge?**

Laptops must be brought to school each day, fully charged. (Students will not be permitted to bring electrical cords to class.) Students therefore need to charge their laptops each evening, and we ask that your daughter take responsibility for placing her laptop on charge overnight.

**Do I need wireless internet at home?**

The laptop is a wireless device that is most effective when connected to the internet. We have wireless access for all students across the campus at Seymour. If you already have wireless internet at home, the laptop will easily connect to this. Wireless routers are not overly expensive; you might consider talking to your internet service provider about options.

**What sort of internet plan do I need at home?**

It is very important to check what type of internet plan you are on. Some plans charge you if you go over your monthly download allowance, others give unlimited downloads and slow your connection down if you go over your monthly limit. The unlimited plans are the safest and best value. We suggest you check with your ISP (Internet Service Provider): if they cannot offer you a competitive price, it is worth making inquiries to change to another provider.

**Can other members of the family use the laptop?**

We advise against any other members of your family using your daughter’s laptop. We believe that ownership of the device is an important aspect of any one-to-one program. As part of her growing responsibility as a ‘digital citizen’, it is important that each student is aware of the fact that she is responsible for the device and for the contents of that device.

**Will all textbooks and novels be available electronically next year?**

Our ultimate goal is that the laptop will replace the need for students to carry textbooks. However, with textbook publishers still working hard to catch up with technology, in 2015, some textbooks will be available on the laptop, while others will still be in the traditional textbook form.

**Will the laptop come with a mouse?**
No, the laptop will be equipped with a 'touch pad' which should be sufficient. If your daughter prefers to use a mouse, you will need to purchase one for her use.

**DOES MY DAUGHTER HAVE TO HAVE A LAPTOP?**

Yes, all students in Years 8 to 12 are required to have a College Laptop for the commencement of the 2015 academic year. The students keep the computer for at least three years.

**TRAINING AND DEVELOPMENT**

**WILL STUDENTS RECEIVE SUPPORT IN SETTING UP THEIR LAPTOP AND USING IT FOR EDUCATIONAL PURPOSES?**

Students will be given some introductory lessons on how to use their device at the start of the year. Students will then be shown how to use subject specific programs and skills within their various subject areas.

**SAFETY**

**HOW SECURE IS IT? WILL MY DAUGHTER HAVE ACCESS TO INAPPROPRIATE CONTENT?**

While using the College wireless network, online content will be filtered to prevent students accessing inappropriate content. Provision of internet security and appropriate use at home will continue to be the responsibility of families. The College encourages parents to discuss expectations with their child regarding appropriate use of the device.

Many parents (and our Boarding House) already require girls to 'surrender' their mobile phones during homework and at bedtime, and a similar approach with the laptop is recommended at bedtime.

Further, the College will advise parents of software that can assist with the monitoring and filtering of content.

**WILL POTENTIAL ISSUES REGARDING CYBER-RELATIONSHIPS BE ADDRESSED?**

Yes, this is an ongoing responsibility for schools and families. All students and parents will be asked to sign an Acceptable Use Agreement, and students will have an information session prior to taking ownership of the laptop. The College’s personal development programs will continue to focus on the appropriate use of technology, supporting our students in the development of their digital citizenship skills.

**WILL EXTENDED USE OF THE LAPTOP BE HARMFUL TO THE EYES?**

Your child will not be using the laptop in every class so there will be ample downtime in which your child’s eyes will be able to rest. In order to avoid eye strain, the College will include instruction in proper use of the laptop including the proper distance to best view the screen and the setting up of the proper screen resolution and viewing angle.

**WHAT IF MY QUESTION ISN’T ANSWERED HERE?**
Please ask! We understand that there may be some concerns and questions not included in this FAQ. We welcome input from parents and will add parent's questions to this document. If you have any further questions or concerns about the program please contact igordonmoulds@seymour.sa.edu.au.